

1. TITLE OF THE CERTIFICATE (DE) ⁽¹⁾

**Reife- und Diplomprüfungszeugnis für Elementarpädagogik
(Zusatzausbildung Hortpädagogik) der Bildungsanstalt für Elementarpädagogik**

⁽¹⁾ in original language

2. TRANSLATED TITLE OF THE CERTIFICATE (EN) ⁽²⁾

**School-leaving and diploma certificate
from colleges for early childhood pedagogy and after-school-care**

⁽²⁾ This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCIES
a) General knowledge and skills:

Comprehensive pedagogic-didactic instruction as a prerequisite for pursuing careers in educational and teaching work in institutions for nursery-age children and after-school care; sound competencies and skills:

- the planning, implementation and evaluation of
 - educational and teaching work, oriented towards specific persons, ages and problems,
 - measures relating to intercultural learning,
 - the initiation of special assistance measures for children with special needs and their integration,
- cooperation with specialists (doctors, psychologists, therapists) and with representatives of other pedagogic institutions,
- counselling parents and guardians, cooperation with parents,
- working as part of a team, guiding of group processes, effective communication strategies, advisory competence and conflict management.

In addition: essential aspects of society and culture, as well as natural sciences as part of general education.

b) Specific knowledge and skills:

- Pedagogical, psychological and sociological competencies for educational and teaching work in the vocational field,
- a sound knowledge of the subject and methods in the field of the creative arts (music, instrumental instruction, rhythm and music, art, crafts, physical education) for specific vocational application,
- road safety training for nursery-age children,
- knowledge of hygienic measures in institutions for nursery-age children as well as specific assistance measures in the field of health and home economics,
- initiating immediate first aid measures,
- knowledge of the vocationally relevant legislation as well as the ability to draw up simple applications to courts and authorities,
- basic knowledge and skills in book-keeping.

c) Vocational competencies relevant to other professions:

to communicate and cooperate effectively, to work as part of a team and lead teams, to develop one's own initiative, to act creatively and innovatively, to assume responsibility, to exercise a reflective approach to one's own and other people's behaviour; and, from an aspect of basic humane values, to communicate pedagogic views and attitudes to education.

4. RANGE OF OCCUPATIONS OPEN TO HOLDERS OF THE SCHOOL LEAVING CERTIFICATE ⁽³⁾
Certificate holders may pursue the following regulated occupations:

Successful completion of the training course entitles certificate holders to pursue regulated as well as unregulated occupations in the field of educating nursery-age children and in after-school care schemes.

⁽³⁾ if applicable

^(*)Explanatory notes

This document has been developed with a view to providing additional information on individual certificates; it has no legal effect in its own right. These explanatory notes refer to the Council Resolution no. 2241/2004/EG of the European parliament and the Council of 15 December 2004 on a single Community framework for the transparency of qualifications and competences (Europass).

Any section of these notes which the issuing authorities consider irrelevant may remain blank.

More information on transparency is available at: <http://europass.cedefop.europa.eu> or www.europass.at/

5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the issuing institution Officially recognised educational institution; address: please see certificate	Name and status of the national/regional authority competent for the recognition of the school leaving certificate Federal Ministry of Education
Level of the school leaving certificate in the country where it was issued EQR/NQR 5 ISCED 55	Grades / Conclusions 1 = very good (outstanding performance) 2 = good (generally good performance) 3 = satisfactory (well-balanced performance) 4 = adequate (performance according to the minimum standards) 5 = unsatisfactory (minimum standards not achieved) In addition the following conclusions apply: successfully completed with outstanding achievement, successfully completed with high achievement, successfully completed with satisfactory achievement, not successfully completed
Admission to the next level of education or training Certificate holders are qualified to attend any course of university studies, as well as any post-secondary college, including universities for applied science and colleges of education. The minimum period of study at a university for applied science or a college of education on a related subject may be shortened for holders of this certificate.	International agreements The successful completion of the training at this educational institution counts as the completion of a specially structured training course in accordance with Art. 11 letter c) number ii and Annex II of the Directive 2005/36/EC on the recognition of professional qualifications. This certificate thus represents a diploma within the meaning of Article 11 letter c) number ii of Directive 2005/36/EC
Legal basis Regulation on Curricula, Federal Law Gazette II no. 204/2016 current version Regulation on Examinations BMHS, Federal Law Gazette II no.177/2012 current version	

OFFICIALLY RECOGNISED WAYS OF OBTAINING THE CERTIFICATE

1. Attending a college for early childhood pedagogy in accordance with the requirements of the relevant curriculum, Federal Law Gazette II no. 204/2016 current version; 2. Taking an external examination in accordance with the Regulation on External Examinations, Federal Law Gazette no. 362/1979 as amended. Additional information Entrance requirement: completion of school year 8 plus aptitude test Duration of training: 5 years Duration of practical training: approx. 612 hours on a single day basis and approx.180 hours on a single day basis plus a total of 6 weeks of placements in nursery schools and after school care, as specified in the curriculum, and 2 weeks compulsory work placement during the holidays Training objectives - in an integrated form, a comprehensive general education and the vocational ethos, knowledge and skills required to undertake work relating to education and teaching in nursery schools - access to the tertiary sector (dual qualification) Subjects: see List of Subjects in the Final Examination Certificate Additional information (including a description of the national qualification system) under: https://zeugnisinfo.at und https://www.bildungssystem.at National reference office: europass@oead.at Ebendorferstraße 7, A-1010 Vienna; Tel.: +43 1 - 53408 - 684 or 690
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